

## **Annex B: FURTHER INFORMATION TO GUIDE YOUR BID/S**

### **Values and principles**

Bids should aim to reflect and support the core values and principles of Self-directed Support.

The fundamental principles of SDS are **choice** and **control**. People have control of their support by determining and executing the who, what, when and how of the provision. A support organisation that supports an individual to manage their support package must ensure that this is done so in co-production.



Values Principles  
Statement...

### **What we will fund**

The purpose of the support/information transformation fund is to build and develop the capacity of support organisations and activity and consequently is not available to plug any funding gap in existing support organisations or activity on current budgets.

**It can be accessed by organisations undertaking new forms of support or by previously funded organisations seeking to extend their capacity into new support activity.**

#### **What we will not fund:**

- Any shortfall in current budgets
- Services provided by a statutory organisation.
- Any local organisation that does not have recognised links with the relevant Local Authority and/or NHS Board.

### **Timescales and sustainability**

Funding will be for a maximum of 3 years 2015 - 2018 (subject to Parliamentary approval of the draft budgets during the term of the award)

A clear plan including contingency measures should form part of the bid. The Scottish Government is taking a longer term view to capacity building and expects specific deadlines for delivery to be clearly identified within the bid.

### **User and/or Carer focus**

Bids need to demonstrate that they will meet the needs of and represent the individuals they intend to provide a service to, or have the evident potential to do so over the timescale identified within the bid.

Bids must explain the governance of the organisation, links with local SDS implementation and the communication methods they employ to ensure they are representing any given group of individuals.

### **Relationship with the Local Authority/Health Board**

No local support organisation or activity can be effective without a relationship with the relevant local authority/ies or health board/s.

Bids must demonstrate a commitment from the relevant authority/ies to assist the organisation (established or emerging) and ensure it is part of any local Self-directed Support delivery plan.

Support from a local authority can come in the form of financial assistance or providing support in kind.

Sustainability of any organisation is crucial and after the anticipated 3 years of Scottish Government support, it is expected that there will be clear plans in place for the sustainability of any further on-going commitment

This might include (but not exclusively) the LA agreeing to fund directly the organisation to provide the service or ensure that individuals within their SDS allocations can purchase services from the organisation.

## **Monitoring and Evaluation**

The Scottish Government wants to encourage independent local support organisations and recognises that developing these organisations can take considerable time and effort. Any activity can yield results that are not always as originally intended. However any result that ensures people are supported locally and in a manner that ensures they can live as independently as they wish is the fundamental ambition. We look for activity that will encompass robust self-evaluation as part of any process.

Local Authorities are responsible for building capacity of support provision. A suitable working relationship therefore with the local authority and NHS is crucial if viable activity is to be established.

Any success will be based on individual local circumstances and monitoring will be agreed with the relevant organisation, who will outline their arrangements within their bid. Please note that monitoring and evaluation will continue to have self-evaluation approach but will be managed by a third party organisation to be appointed from 1<sup>st</sup> April 2015.

## **Further reading**

Please read and consider the following key documents when framing your bids:

- \* The values and principles of Self-directed Support (attached at Annex A)
- \* The national strategy on Self-directed Support available on our website link [www.selfdirectedsupportscotland.org.uk](http://www.selfdirectedsupportscotland.org.uk)
- \* The Social Care (Self-directed Support) (Scotland) Act 2013